



**I. COURSE DESCRIPTION:**

This course develops awareness of basic electrical and electronic fundamentals. Emphasis is placed on the basics of electrical measurement and devices. Practical lab exercises develop hands-on skills. Time permitting, basic splicing and soldering will be covered.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

Upon successful completion of this course, the student will demonstrate the ability to:

**1. *Discuss and utilize fundamental Electrical/Electronic concepts at an introductory level.*****Potential Elements of the Performance:**

- Define or describe the meaning of the following terms: Potential, potential difference, voltage, current, resistance, power, conductance, insulator, resistor, capacitor, inductor, transformer, capacitance, inductance, impedance, direct current, alternating current, amplitude, frequency, period, sine wave, square wave, triangular wave, Ohm's law, Kirchoff's law.
- Use Ohm's law and Kirchoff's law to analyze simple series and parallel circuits.
- Describe the characteristics of inductors and capacitors in DC and AC circuits.
- Describe the characteristics of diodes, BJT's (transistors) and LEDs (light emitting diodes)

**2. *Use electronic test equipment to test simple electrical and electronic circuits.*****Potential Elements of the Performance:**

- Use a digital multimeter to measure voltage, resistance and current and calculate power dissipation in simple DC circuits
- Use an oscilloscope to measure the amplitude, frequency and period of periodic waveforms.
- Use power supplies, function generators and test equipment to analyze simple AC and DC circuit operation.

**3. Utilize soldering tools to complete basic soldering tasks.**

Potential Elements of the Performance:

- Splice two wires together using a rat-tail and a western union splice.
- Solder the splices

**III. TOPICS:**

1. Electrical and Electronic Fundamentals
2. Soldering

**IV. REQUIRED RESOURCES/TEXTS/MATERIALS:**

*Electrical/Electronic Fundamentals* available at Campus Shop.

**V. EVALUATION PROCESS/GRADING SYSTEM:**

4 WRITTEN TESTS 60%

LAB PROJECTS/ASSIGNMENTS 25%

QUIZZES/ASSIGNMENTS 15%

(The percentages shown above may vary slightly if circumstances warrant.)

The following semester grades will be assigned to students in postsecondary courses:

<b>Grade</b>	<b><u>Definition</u></b>	<i>Grade Point Equivalent</i>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	3.00
C	60 - 69%	2.00
D	50 – 59%	1.00
F (Fail)	49% and below	0.00

CR (Credit) Credit for diploma requirements has been awarded.

S	Satisfactory achievement in field /clinical placement or non-graded subject area.
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.
NR	Grade not reported to Registrar's office.
W	Student has withdrawn from the course without academic penalty.

### **UPGRADING OF INCOMPLETES**

When a student's course work is incomplete or final grade is below 60%, there is the possibility of upgrading to a pass when a student meets all of the following criteria:

1. The student's attendance has been satisfactory.
2. An overall average of at least 50% has been achieved.
3. The student has not had a failing grade in all of the theory tests taken.
4. The student has made reasonable efforts to participate in class and complete assignments.

The nature of the upgrading requirements will be determined by the instructor and may involve one or more of the following: completion of existing labs and assignments, completion of additional assignments, re-testing on individual parts of the course or a comprehensive test on the entire course.

### **LABS:**

Lab activities represent a very important component of this course. Because of this, **attendance is mandatory** and the evaluation of all lab work will be done in class. *It is the student's responsibility to discuss absences from regularly scheduled labs with the instructor so that alternate arrangements (where possible) can be made to complete the lab requirements.*

## VI. SPECIAL NOTES:

### Special Needs:

If you are a student with special needs (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with your professor and/or the Special Needs office. Visit Room E1101 or call Extension 2703 so that support services can be arranged for you.

### Retention of Course Outlines:

It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.

### Communication:

The College considers **WebCT/LMS** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of the **Learning Management System** communication tool.

### Plagiarism:

Students should refer to the definition of “academic dishonesty” in *Student Code of Conduct*. Students who engage in academic dishonesty will receive an automatic failure for that submission and/or such other penalty, up to and including expulsion from the course/program, as may be decided by the professor/dean. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, it is the policy of the department to employ a documentation format for referencing source material.

### Course Outline Amendments:

The professor reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.

Substitute course information is available in the Registrar's office.

### Attendance:

Absenteeism will affect a student's ability to succeed in this course. Absences due to medical or other unavoidable circumstances should be discussed with the instructor.

**VII. PRIOR LEARNING ASSESSMENT:**

Credit for prior learning will be given upon successful completion of a challenge exam or portfolio.

**VIII. ADVANCE CREDIT TRANSFER:**

Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question.